


Government of Tripura
Directorate of Secondary Education
(Centralized Exam Unit)
Agartala, West Tripura

No.F.23(2)-SE-CEU/2019/

Dated: 23/04/2020

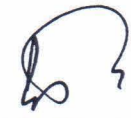
MEMO

In reference to the earlier Memo vide No.F.23(2)-SE-CEU/2019/39 and dated 12/03/2020 the Scheme of Examination and Promotion Policy for Class-IX and XI is hereby notified for the benefit of the students, teachers and all the stake holders.


(U.K. Chakma) 23.4.20
Director, Secondary Education

Copy to:-

1. The P.S to the Hon'ble Education Minister for kind notice of the Hon'ble Minister.
2. P.S to the Secretary (School Education) for kind notice of Secretary.
3. The District Education Officers,
West/Khowai/Dhalai/North/Unokoti/South Tripura/Gomati/Sepahijala, for doing the needful.
4. The Branch Officer, IT Section, for uploading in the website of Secondary Education.


(U.K. Chakma)
Director, Secondary Education

GOVERNMENT OF TRIPURA
DIRECTORATE OF SECONDARY EDUCATION
(EXAMINATION UNIT)

F. No. 23(2)-SE-CEU)/2019

DATED: -04-2020

Scheme of Examination and Promotion Policy for Class IX

1. Examination Pattern:

- 1.1. The academic session for class IX shall be divided into two terms. There shall be a **Half Yearly Examination** at the end of the First Term and an **Annual Examination** at the end of the Second Term to be conducted by the School, where the question papers will be delivered in secrecy by Directorate of Secondary Education.
- 1.2. Question Papers of Half yearly Examination shall cover 40-50% of the syllabus and that of the Annual Examination shall cover up to 100 % of the syllabus of each subject.
- 1.3. There shall be two **Periodic Tests**. The First Periodic Test will be held in the last week of July and the Second Periodic Test will be held in the third week of December, question papers for which would be designed by the schools itself.
- 1.4. Evaluation of the answer scripts of two Periodic Tests as well as of Half Yearly and Annual Examinations shall be done by the schools itself.

Assessment Criterion

2. Scholastic Area:

- 2.1. **Half Yearly Examination** will be conducted in the first week of September. This will be of three hours duration and for 80 marks which will be converted into **5 marks** for the purpose of weightage in Internal Assessment.
- 2.2. **Annual Examination** will be conducted in the month of February-March. This will be of three hours duration and for 80 marks.
- 2.3. **The Periodic Tests** will be for 40 marks and 1 hour 30 minutes. The aggregate of two Periodic Tests will be converted into **5 marks** for the purpose of weightage in Internal Assessment.



2.4. In addition **5 marks** will be given for **Note Book submission** and another **5 marks** for **Attendance**, thus making a total of 100 marks.

2.5. **If a student fails to appear either in Half Yearly or in Annual Examination**, on valid **Medical Grounds** (subject to production of a Medical Certificate from a Government Medical Officer), his/her performance in one of the Examination in which he/she has appeared would be taken into account for calculating the weightage against the other Examination in which he has failed to appear. Similar method shall also be adopted for the weightage calculations against the Periodic Tests.

2.6. In case, a student fails to appear in both the Periodic Tests, no weightage would be assigned against the Periodic Tests. If a student fails to appear in both the Half Yearly and the Annual Examinations, he/she shall not be promoted to class X.

3. Weightage of marks will be as shown under:

Table 1

Class	1 st Periodic Test. 40 marks.	2 nd Periodic Test. 40 marks.	Half Yearly Examination: 80 marks.	Annual Examination: 80 marks.	Submission of Note Book	Attendance	Total Marks
IX	Aggregate to be converted into 05 marks		To be converted into 05 marks	80 marks	5 marks	5 marks	100 marks

4. Eligibility to appear in Annual Examination:

4.1. All the students who are enrolled in class IX shall be allowed to appear in the Annual Examination provided he/she fulfils the condition as given in para 4.2 as given below.

4.2. A **minimum of 60 % classroom attendance** would be required in the academic session of class IX for eligibility to appear in the Annual Examination.



5. Grace marks:

- 5.1. Grace marks up to a maximum of 5 marks can be awarded to a student in one subject or spread over all the subjects wherever required in order to reach the minimum requirement of 33% marks in that subject(s). The maximum grace marks, subject to the above mentioned upper limit, will be decided from year to year, by the Secondary Education Department, in order to correct anomalies amongst various sets of question papers, paper setting, etc.,
- 5.2. The upper limit of grace marks shall be 10 marks for candidates with benchmark disability.
- 5.3. No grace marks shall be awarded to a student to become eligible for 'Bachhar Bachao' (compartment) Examination.
- 5.4. No grace marks shall be awarded to a student to reach the requirement of 33% to be declared "PASS" in 'Bachhar Bachao' Examination.

6. Grading System:

Grades for Scholastic Areas will be awarded based on the total marks scored which will be as per the following scale.

Table 2

Range of Marks	91-100	81-90	71-80	61-70	51-60	41-50	33-40	32 and below
Grade	A1	A2	B1	B2	C1	C2	D	E (Failed)

Internal Assessment

7. Note Book submission: 05 marks

It is aimed at enriching seriousness of the students towards preparing notes on the topics discussed in the classroom as well as the assignments. It ensures regular attendance, punctuality, neatness and notebook upkeep.



8. Attendance: 05 marks

Regular attendance can prepare a student for success both in school and in life. Making school attendance a priority can help a student get better grades, develop a healthy life habits, avoid dangerous behaviour and have a better chance of completing school. Students who attend school regularly feel more connected to their community and develop better social skills.

Weightage of marks for attendance

Table3

Percentage of Attendance.	90 % and above	80% to 89.9%	70% to 79.9%	60% to 69.9%	Less than 60%
Weightage of Marks	5	4	3	2	0

9. Co-Scholastic Activities:

Co-curricular activities are aimed at the holistic development of the students. These activities will be graded on a 5-point grading scale (A to E). It will have no descriptive indicators. No up scaling of grades will be done.

Table 4

Activity	To be graded on a 5 point scale (A to E) in School	Areas and Objectives
Work Education	By the concerned teacher	Skill based and community centric activity
Art Education	By the VA/PA or concerned teacher	Visual and Performing Art
Health and Physical Education	By the PE Teacher	Sports, Martial Arts, Yoga, NCC, etc.

Criteria for grading scale: Regularity, sincere participation, team work, etc.



10. Discipline (Attendance, Sincerity, Behaviour, Punctuality, Values):

Discipline is a major quality that shapes character and impacts career development. Sincerity, good behaviour and values develop strength and foster unity and cooperation. It is an important element of co-scholastic area. Class teacher will grade the students on a 5-point scale (A to E).

11. Documentation:

Records pertaining to the internal assessment of the students done by the schools will be maintained for a period of one year from the date of declaration of result for verification at the discretion of the Department of Secondary Education.

12. Additional Subject:

- 12.1. A student will have an option to choose a **6th subject**. The list of subjects from which the students can select their 6th subject shall be notified by **TBSE**.
- 12.2. If a language subject (other than 1st and 2nd languages) is opted as the 6th subject, it will replace the 1st language, in case, the student fails to secure pass marks in that. Non-Language subject replacement policy should be issued by TBSE as per current trends in the country.

Promotion Policy:

- 13.1. In order to be declared promoted a student has to secure a minimum of **33% marks** in aggregate in the Annual Examination and in the Internal Assessment which includes weighted averages of marks of Half Yearly Examination, Periodic Tests, Notebook Submission and School Attendance, in all the subjects.
- 13.2. The marks secured in the 6th subject will not be taken into account for calculation of the overall grades. This is however, subject to the conditions mentioned in para 12.2 above.



14. 'Bachhar Bachao' (Compartment) Examination:

- 14.1. A student can be declared eligible for 'Bachhar Bachao' Examination up to two **failed subjects** if he/she has scored a minimum aggregate of 150 marks out of 500 marks in all combined subjects.
- 14.2. Such students shall be eligible to appear in the subject at a subsequent examination to be held in the last week May known as '**Bachhar Bachao Examination**'.
- 14.3. The '**Bachhar Bachao Examination**' will be held only as an Annual Examination of 80 marks and to pass, the students must score 33% in aggregate together with the weighted marks from Half Yearly Examination, Periodic Tests, Notebook Submission and School Attendance combined.
- 14.4. There will be no grace marks for any subject in **Bachhar Bachao Examination** as mentioned in para 5.4.

15. Provisions for Specially-Abled Students:

- Students having a minimum of 40% Disability, possessing a valid medical certificate from an appropriate authority would be entitled to these exemptions.
- 15.1. The candidate shall have the discretion of opting for his own scribe/reader or request the School for the same. In case scribe/ reader is provided by School, the qualification of scribe should not be more than the minimum qualification criteria of the examination. In case the candidate is allowed to bring his own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking examination.
 - 15.2. Suitable room shall be arranged for the candidate for whom a scribe/reader is allowed.
 - 15.3. The charges for the engagement of a scribe/reader shall be borne by the School at the rate of Rs. 400 per paper.
 - 15.4. Compensatory (additional) Time of 20 minutes shall be allowed for every hour of normal examination time.

For paper of 3 hours duration: 60 minutes

For paper of 2½ hours duration: 50 minutes



For paper of 2 hours duration: 40 minutes

For paper of 1½ hours duration: 30 minutes


16. Relaxations for students participating in National and International Sports events:

16.1. Directorate of Secondary Education shall conveniently fix a separate schedule of the Periodic Tests, Half Yearly or Annual Examination, for the students who will not be able to appear as per the normal Examination schedule, on account of participation in an international sports event, representing the State/Country, subject to the following conditions.

16.1.1. The participation is certified by the Director of Sports and Youth Affairs Department, Government of Tripura.

16.1.2. The list of such event shall be notified by the Department of Sports and Youth affairs, Government of Tripura.

16.1.3. Either the schedule of the national level preparation camp or the event itself or both clashes with the schedule of the Annual Examination.


23.4.20

(U.K. Chakma)

Director

Secondary School Department
Government of Tripura

GOVERNMENT OF TRIPURA
DIRECTORATE OF SECONDARY EDUCATION
(EXAMINATION UNIT)

F. No. 23(2)-SE-CEU)/2019

DATED: -04-2020

Scheme of Examination and Promotion Policy for Class XI

1. Examination Pattern:

- 1.1. The academic session for class XI shall be divided into two terms. There shall be a **Half Yearly Examination** at the end of the First Term and an **Annual Examination** at the end of the Second Term **to be conducted by the School**, where the question papers will be delivered in secrecy by Directorate of Secondary Education.
- 1.2. There shall be two **Periodic Tests**. The First Periodic Test will be held in September and the Second Periodic Test will be held in December, question papers for which would be designed by the schools itself.
- 1.3. Question Papers of Half yearly Examination shall cover 40-50% of the syllabus and that of Pre-Board Examination shall cover up to 100 % of the syllabus of each subject.
- 1.4. Evaluation of the answer scripts of two Periodic Tests as well as of Half Yearly and Annual Examinations shall be done by the schools itself.

2. Assessment Criterion:

- 2.1. **Half Yearly Examination** will be conducted in the month of October-November. These will be of three hours duration and for 80 marks for theory only subjects. In addition up to 20 marks will be allotted for project work for subjects without practical which will be based on assignments given by the subject teachers during the term. In case of subjects having both theory and practical components the marks distribution will be of 70 marks for theory and 30 marks for practical.
- 2.2. **The Annual Examination** will be held in February-March. This will be of three hours duration and for **80 marks for subjects without practical**. Also, marks out of 20 will be assigned based on project assignments given by the subject



teachers during the term. Subjects having both theory and practical components will carry **70 marks** for theory and **30 marks** for practical.

2.3. **The Periodic Tests** will be for 40 marks and 1 hour 30 minutes. The aggregate of two Periodic Tests will carry a weightage of 5 marks in assessment for promotion to class XII.

2.4. The marks obtained in the Half- Yearly Examination will carry a weightage of **05 marks** and those of Annual Examination will carry a weightage of **80marks** in the assessment for promotion to class XII.

2.5. **If a student fails to appear either in Half Yearly or in Annual Examination**, on valid **Medical Grounds** (subject to production of a Medical Certificate from a Government Medical Officer), his/her performance in one of the Examination in which he/she has appeared would be taken into account for calculating the weightage against the other Examination in which he has failed to appear. Similar method shall also be adopted for the weightage calculations against the Periodic Tests.

2.6. In case, a student fails to appear in both the Periodic Tests, no weightage would be assigned against the Periodic Tests. If a student fails to appear in both the Half Yearly and the Annual Examinations, he/she shall not be promoted to class XII.

3. Final weightage of marks::

Table 1

AGGREGATE OF 1ST AND 2ND PERIODIC TESTS	HALF YEARLY EXAMINATION	ANNUAL EXAMINATION	ATTENDANCE	NOTEBOOK SUBMISSION	TOTAL
OUT OF 5 MARKS	OUT OF 5 MARKS	OUT OF 80 MARKS	OUT OF 5 MARKS	OUT OF 5 MARKS	OUT OF 100 MARKS

4. Eligibility to appear in Annual Board Examination:

4.1. All the students who are enrolled in class XI shall be allowed to appear in the Annual Examination provided he/she fulfils the condition as given in para 4.2 as given below.

4.2. A **minimum of 60% attendance** would be required against the total number of school working days in the academic session of class XI for eligibility to appear in the Annual Examination.

5. Grace marks:

5.1. Grace marks up to a maximum of 5 marks can be awarded to a student in one subject or spread over all the subjects wherever required to reach the minimum requirement of 33% marks in that subject(s) in order to correct anomalies amongst various sets of question papers, paper setting, etc.,

5.2. The upper limit of grace marks shall be 10 marks for candidates with benchmark disability.

5.3. No grace marks shall be awarded to a student to become eligible for 'Bachhar Bachao' (compartment) Examination.

5.4. No grace marks shall be awarded to a student to reach the requirement of 33% to be declared "PASS" in 'Bachhar Bachao' Examination.

6. Grading System:

Grades for Scholastic Areas will be awarded based on the total marks scored which will be as per the following scale.

Table 2

Range of Marks	91-100	81-90	71-80	61-70	51-60	41-50	33-40	32 and below
Grade	A1	A2	B1	B2	C1	C2	D	E (Failed)

Internal Assessment

7. Project: 20 marks (for subjects without practical)

Project works help the students to think beyond classroom learnings, help question, analyse and evaluate, and extrapolate their plans, conclusions and



ideas, leading them to higher order thinking. In the process it helps them develop skills, behaviour and confidence. It also helps the students in creativity, collaboration, communication, problem solving skills and innovation. Above all it will enrich the student about the subject.

8. Note Book submission: 05 marks

It is aimed at enriching seriousness of the students towards preparing notes on the topics discussed in the classroom as well as the assignments. It ensures regular attendance, punctuality, neatness and notebook upkeep. The marks are to be given based on the following criteria.

- a. Regularity in assignments
- b. Completion of assignments
- c. Neatness

9. Attendance: 05 marks

Regular attendance can prepare a student for success both in school and in life. Making school attendance a priority can help a student get better grades, develop a healthy life habits, avoid dangerous behaviour and have a better chance of completing school. Students who attend school regularly feel more connected to their community and develop better social skills.

Weightage of marks for attendance

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Co-curricular activities are aimed at the holistic development of the students. These activities will be graded on a 5-point grading scale (A to E). It will have no descriptive indicators. No up scaling of grades will be done.

Table 4

Activity	To be graded on a 5 point scale (A to E) in School	Areas and Objectives
Work Education	By the concerned teacher	Skill based and community centric activity like, NSS, Eco Club, etc.
Art Education	By the VA/PA or concerned teacher	Visual and Performing Art
Health and Physical Education	By the PE Teacher	Sports, Martial Arts, Yoga, NCC, etc.

Criteria for grading scale: Regularity, sincere participation, team work, etc.

11.Discipline (Attendance, Sincerity, Behaviour, Punctuality, Values):

Discipline is a major quality that shapes character and impacts career development. Sincerity, good behaviour and values develop strength and foster unity and cooperation. It is an important element of co-scholastic area. Class teacher will grade the students on a 5-point scale (A to E).

12.Documentation:

Records pertaining to the internal assessment of the students done by the schools will be maintained for a period of one year from the date of declaration of result for verification at the discretion of the Department of Secondary Education or TBSE. Subjudiced cases, if any or those involving RTI/Grievance may, however, be retained till the decision of the case.



13.Promotion Policy:

- 13.1. Promotion to class XII shall be decided on the basis of the cumulative results of Periodic Tests, Half Yearly and the Annual Examinations.
- 13.2. In order to be declared 'PASS' at the end of the session, a student must secure at least 33% marks in at least 3 elective and 2 language subjects or 1 language subject i.e. English and 4 elective subjects as the case may be.

14. 'Bachhar Bachao' (Compartment) Examination:

- 14.1 A student who appears in the Annual Board Examination can be declared eligible for '**Bachhar Bachao**' Examination in up to **two failed subjects** if he / she has scored a minimum aggregate of 150 marks out of 500 marks in all subjects combined.
- 14.2 Such students shall be eligible to appear in the subject at a subsequent examination to be held within two months after publication of the results known as '**Bachhar Bachao Examination**'.
- 14.3 The '**Bachhar Bachao Examination**' will be held only as an Annual Examination and to pass the students must score 33% in the examination itself (both theory and practical, in subjects having these components).
- 14.4 There will be no grace marks for any subject in **Bachhar Bachao Examination** as mentioned in para 5.4

15.Provisions for Specially-Abled Students:

Students having a minimum of 40% Disability, possessing a valid medical certificate from an appropriate authority would be entitled to these exemptions.

- 15.1 The candidate shall have the discretion of opting for his own scribe/reader or request the School for the same. In case scribe/ reader is provided by School, the qualification of scribe should not be more than the minimum qualification criteria of the examination. In case the candidate is allowed to bring his own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking examination.



15.2 Suitable room shall be arranged for the candidate for whom a scribe/reader is allowed.

15.3 The charges for the engagement of a scribe/reader shall be borne by the School at the rate of Rs. 400 per paper.

15.4 Compensatory (additional) Time of 20 minutes shall be allowed for every hour of normal examination time.

For paper of 3 hours duration: 60 minutes

For paper of 2½ hours duration: 50 minutes

For paper of 2 hours duration: 40 minutes

For paper of 1½ hours duration: 30 minutes


16. Relaxations for students participating in National and International Sports events:

16.1. Directorate of Secondary Education shall conveniently fix a separate schedule for the Periodic Tests/Half Yearly and Annual Examinations, for the students who will not be able to appear as per the normal Examination schedule, on account of participation in national and international sports event, representing the State/Country, subject to the following conditions.

16.2 The participation is certified by the Director of Sports and Youth Affairs Department, Government of Tripura.

16.3 The list of such event shall be notified by the Department of Sports and Youth affairs, Government of Tripura.

16.4 Either the schedule of the national level preparation camp or the event itself or both clashes with the schedule of the Annual Board Examination.


(U.K. Chakma) 23.4.20

Director

Secondary School Department
Government of Tripura