

No.F.1(2-1)-SE/E(NG)/2025(L-24)  
Government of Tripura  
Education (School) Department  
Estt. (NG) Section

Dated, 08-07-2025

M E M O

**Subject: - Transfer of Graduate Teacher.**

In public interest, Smt. Ratna Saha,GT(BA) of Santir Bazar Model HS School, South Tripura (presently Deputed at West Kalabaria High School, Belonia, South Tripura) is hereby transferred from her existing place of posting to Bidhrohi Kabi Nazrul Vidyabhaban, Sadar, West Tripura with her existing pay and scale of pay plus other admissible allowances per month until further order. She should report for her duty at the place of transfer and submit joining report to the Head of Office & D.D.O., Bidhrohi Kabi Nazrul Vidyabhaban, Sadar, West Tripura.

Her pay and allowances etc. will be drawn against the Head of Account under which her pay and allowances etc. are usually drawn.

She is stand released from her existing places of posting w.e.f. the afternoon of 14/07/2025(A/N).

Concerned Head of Office & DDO, Santir Bazar Model HS School, South Tripura is requested to release the teacher and send her L.P.C./Service Book/Personal file etc. to the Head of Office & D.D.O., Bidhrohi Kabi Nazrul Vidyabhaban, Sadar, West Tripura in due course under intimation to this Directorate. **He/she is also requested not to release salary beyond date of stand release from previous place of posting.**

Signed by Nripendra

Chandra Sharma

Date: 08-07-2025 08:12:13

Director of Secondary Education,  
Tripura

Copy to: -

1. The District Education Officer, West/South District, Tripura for information.
2. The Head of Office & D.D.O, Santir Bazar Model HS School, South Tripura for information and necessary action.
3. The Head of Office & D.D.O, West Kalabaria High School, Belonia, South Tripura for information
4. The Head of Office & D.D.O Bidhrohi Kabi Nazrul Vidyabhaban, Sadar, West Tripura for information with a request to update the joining report of the concerned teacher at the departmental portal i.e. <https://tripuraschools.com> after receiving the joining report of the concerned teacher.
5. Smt. Ratna Saha,GT(BA) of Santir Bazar Model HS School, South Tripura (presently Deputed at West Kalabaria High School, Belonia, South Tripura) (through the Head of Office).
6. The Branch Officer, I.T Cell, Directorate of Secondary Education, Tripura for information and necessary action for uploading the same in the Departmental Website.
7. Guard file (in section).

09/2/25  
uploded