

No. F.1 (7-1)-SE-E(NG)/2025-Part(1)  
 Government of Tripura  
 Directorate of Secondary Education  
**(Estt.N.G. Section)**

Dated,09-02-2025

**M E M O**

**Subject: -Utilization of Services of Graduate Teacher.**

Services of Smt. Jaya Deb, GT(Pure), Nandannagar H.S. School, Agartala, West Tripura is hereby withdrawn from her existing place of posting and placed at New Model Village Girls' High School, Agartala, West Tripura on deputation for until further order.

She should report for her duties at the place of posting and submit joining report to the Head of Office & DDO, New Model Village Girls' High School, Agartala, West Tripura.

Pay and allowances of the employee concerned will be drawn and disbursed by the concerned Head of Office & DDO, Nandannagar H.S. School, Agartala, West Tripura after receiving the working report from the Head of Office & DDO, New Model Village Girls' High School, Agartala, West Tripura in every month.

The Head of Office & DDO, New Model Village Girls' High School, Agartala, West Tripura is requested to send the monthly working report of the aforesaid employee to the concerned Head of office & DDO, Nandannagar H.S. School, Agartala, West Tripura for preparation of monthly salary bill.

She will be released from her existing place of posting with immediate effect.

Signed by Nripendra

Chandra Sharma

Date: 09-02-2025 16:06:08

**Director of Secondary Education,  
 Tripura.**

**Copy to: -**

1. The District Education Officer, West District for information
2. The Head of Office & DDO, Nandannagar H.S. School, Agartala, West Tripura for information and necessary action.
3. The Head of Office & DDO, New Model Village Girls' High School, Agartala, West Tripura for information.
- ✓ 4. The Branch Officer, IT cell, Directorate of Secondary Education, Tripura for information for uploading the same in the Departmental website.
5. Smt. Jaya Deb, GT(Pure), Nandannagar H.S. School, Agartala, West Tripura (through the Head of Office & DDO) for compliance.
6. Guard file.