

Government of Tripura
Directorate of Secondary Education
Estt. Training Section

M E M O

Subject:- Request for conducting Type Test for the in-service L.D. Clerks of Education (School) Department- **Secondary Education**, Tripura on **22-09-2024 (Sunday) at 11 a.m.**

All the District Education Officers of 08 (eight) Districts of Tripura are hereby requested to conduct the type test for in-service **L.D. Clerks** of Education (School) Department- **Secondary Education**, Tripura on **22-09-2024 (Sunday) at 11 a.m.** as per the following instruction:

1. Only in-service **Lower Division Clerks** are eligible for the Type Test.
2. The Candidates have to submit their specimen signature duly attested by the concerned Head of Office & D.D.O. during the Type Test for identification.
3. The Candidates have to type their Name, Designation and Place of Posting clearly on the top of the ANSWER SCRIPT at the time of beginning of the test and to sign in full on the bottom of the answer script while the test is over.
4. The Conducting Officers must check and sign the answer scripts and send these answer scripts to the **Estt. Training Section** of Directorate of Secondary Education, Tripura in a confidential cover by Registered post without delay.
5. Time fixed for the test is **05(five) minutes**. L.D. Clerks who will appear at the type test for the first time will get TA/DA etc. L.D. Clerks who have been appointed after passing the type test and where such condition of passing the type test is not mentioned in the offer of appointment need not be asked to sit for the type test.
6. For **West District Zone**, the venue will be **Estt. Headquarter**, Directorate of Secondary Education, Agartala. For the rest **07(seven) Districts**, venue will be the **concerned District Education Office**. Thereby, candidates are instructed to appear for the test in the **specific venue** and follow the instructions accordingly to evade their candidature being cancelled.

Signed by Nripendra
Chandra Sharma
Date: 26-08-2024 10:07:57
Director of Secondary Education,
Tripura.

To
The District Education Officer,
West/ Sepahijala/ Khowai/ Gomati/ South/ Unakoti/North/ Dhalai Tripura for

information and necessary action.

Copy to:-

1. P.A./P.S. to the Director of Secondary Education, Agartala, West Tripura for information. He/She is requested to prepare the subject matter of the type test and send it to the respective Conducting Officers in a confidential cover by Registered Post well ahead.
2. The Branch Officer, Estt. Headquarter, Directorate of Secondary Education for information and necessary arrangements for the candidates of only West District Zone.
3. The Director (SCERT), Kunjaban, West Tripura for kind information accordingly.
4. The Principal, D.I.E.T., Agartala/Kakraban/Kailashahar/Kamalpur for information.