

No. F.1 (7-1)-SE-E/NG/2025-Part (155)
Government of Tripura
Directorate of Secondary Education
(Estt.N.G. Section)

Dated,04-09-2025

M E M O

Subject: Utilization of Services of Post-Graduate Teacher.

Services of Smt. Sarmila Roy, PGT(English), Upendra Vidyabhaban Girls' H.S. School, Agartala, West Tripura, is hereby withdrawn from her existing place of posting and placed to Ramnagar H.S. School, Agartala, West Tripura, on deputation until further order.

She should report for her duties to the place of posting and submit joining report to the Head of Office & DDO, Ramnagar H.S. School, Agartala, West Tripura.

Pay and allowances of the teacher concerned will be drawn and disbursed by the concerned Head of Office & DDO, Upendra Vidyabhaban Girls' H.S. School, Agartala, West Tripura, after receiving the working report from the Head of Office & DDO, Ramnagar H.S. School, Agartala, West Tripura, in every month.

The Head of Office & DDO, Ramnagar H.S. School, Agartala, West Tripura, is requested to send the monthly working report of the aforesaid teacher to the concerned Head of Office & DDO, Upendra Vidyabhaban Girls' H.S. School, Agartala, West Tripura, for preparation of monthly salary bill.

She will be released from her existing place of posting with immediate effect.

Signed by Nripendra
Chandra Sharma
Date: 04-09-2025 14:15:25

**Director of Secondary Education,
Tripura.**

Copy to: -

1. The District Education Officer, West District, Tripura, for information and necessary action.
2. The Head of Office & DDO, Upendra Vidyabhaban Girls' H.S. School, Agartala, West Tripura, for information and necessary action.
3. The Head of Office & DDO, Ramnagar H.S. School, Agartala, West Tripura for information and necessary action.
- ✓ 4. The Branch Officer, IT Cell, Directorate of Secondary Education, Tripura for information for uploading the same in the Departmental website.
5. Smt. Sarmila Roy, PGT(English), Upendra Vidyabhaban Girls' H.S. School, Agartala, West Tripura (through the Head of Office & DDO).
6. Guard file.