

# KAMINI KUMAR SINGHA MEMORIAL H.S. SCHOOL

Dhaleswar, Agartala-799004, Tripura.  
E-mail: [schoolprincipaldhaleswar@gmail.com](mailto:schoolprincipaldhaleswar@gmail.com)

## RECRUITMENT OF VOCATIONAL TEACHERS

(ON CONTRACTUAL BASIS)

Applications in prescribed format are invited from the eligible candidates for selection for the post of Vocational Teacher (2 posts) on purely contractual basis for posting at Kamini Kumar Singha Memorial H.S. School, Dhaleswar, Agartala, West Tripura. The details are tabulated below:

Sl. No.	Name of the Post & Number	Name of Sector	Job Role	Minimum Qualification	Minimum Competencies	Age Limit	Salary (Fixed)
1	Vocational Teacher (1 post)	IT-ITes	Domestic Data Entry Operator	Diploma in Computer Science/ Information Technology or Bachelor Degree in Computer Application/Information Technology (BCA, B.Sc in Computer Science/Information Technology or Graduate with PGDCA or DOEACC A Level Certificate.	The candidates should have a minimum of one year work experience in the same job role. S/He should be able to communicate in English and local language. S/He should have knowledge of equipment, tools material, safety, health & hygiene.	18-37 years (as on 01-01-2022). Age relaxation to be provided as per Govt. rules.	Rs. 25000/- per month (consolidated)
2	Vocational Teacher (1 post)	Retail	Store Operation Assistant	Graduate or Diploma in Retail Management. P.G. Diploma in Marketing with at least 50% marks and 1 year teaching/work experience. Preference given to higher education with MBA (Retail Marketing)/PG Diploma in Retail Management.	Effective communication skills (oral and written). Basic computing skills. Technical (e.g. in areas such as marketing, sales promotion, store maintenance, marketing and merchandising etc.)	18-37 years (as on 01-01-2022). Age relaxation to be provided as per Govt. rules.	Rs. 25000/- per month (consolidated)

### Instructions to the candidates:

- The interested candidates who fulfill the above eligibility criteria may apply for the posts in prescribed format of application along with photocopies of certificates/testimonials to **The Chairman, Selection Committee, KKSM HS School, Dhaleswar, Agartala -799004, West Tripura**. The last date of receipt of applications is on or before 4<sup>th</sup> June, 2022 (Saturday) between 11-30 am and 2 pm.
- Duration of Service:** Up to 31-03-2023 from the date of joining or till the continuation of the project whichever is earlier.
- Selection Process:** To be done by Written, Viva Test and Practical demonstration. Question paper will be in English script.
- Venue for Test/Exam:** KKSM HS School, AA Road, Dhaleswar, Agartala.
- Date of Written Test:** 12<sup>th</sup> June, 2022 (For those candidates who qualify after test checking of all supporting certificates/testimonials).
- Date of Viva & Practical Test:** 21-06-2022 for candidates qualifying (in written test) in IT-ITes and 22-06-2022 for candidates qualifying (in written test) in Retail.
- Information:** All communication regarding the recruitment will be through electronically and for more details visit the school Notice Board or [www.schooleducational.tripura.gov.in](http://www.schooleducational.tripura.gov.in)
- No TA/DA will be paid for attending the selection process.

Sd/ 21/05/22  
Chairman

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Dhaleswar, Agartala-799004, Tripura.

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## RECRUITMENT OF VOCATIONAL TEACHERS (ON CONTRACTUAL BASIS)

PSS Central Institute of Vocational Education (PASSCIVE), Bhopal, a constituent unit of National Council of Educational Research and Training (NCERT), New Delhi in collaboration with the School (Secondary) Education Department, Govt. of Tripura has initiated an experimental project on 'Innovative Model of Vocational Education in Schools' in Kamini Kumar Singha Memorial H.S. School, Dhaleswar, Agartala, West Tripura. Vocational classes from class IX are going to commence from the academic year 2022-23. Two posts of Vocational Teachers are going to be filled up purely on contractual basis under terms and conditions of PASSCIVE, Bhopal/NCERT, New Delhi. Applications are invited from the eligible and interested candidates for the posts as detailed below:

<b>1. Name of Post</b>	Vocational Teacher (1 post)
<b>Name of Sector</b>	IT-ITes
<b>Job Role</b>	Domestic Data Entry Operator
<b>Minimum Qualifications</b>	Diploma in Computer Science/ Information Technology or Bachelor Degree in Computer Application/Information Technology (BCA, B.Sc in Computer Science/Information Technology or Graduate with PGDCA or DOEACC A Level Certificate.
<b>Minimum Competencies</b>	The candidates should have a minimum of one year work experience in the same job role. S/He should be able to communicate in English and local language. S/He should have knowledge of equipment, tools material, safety, health & hygiene.
<b>Salary (Fixed)</b>	Rs. 25000/- per month (consolidated).
<b>Age Limit</b>	18-37 years (as on 01-01-2022). Age relaxation to be provided as per Govt. rules.
<b>Duration of Engagement</b>	Upto 31-03-2023.

<b>2. Name of Post</b>	Vocational Teacher (1 post)
<b>Name of Sector</b>	Retail
<b>Job Role</b>	Store Operation Assistant
<b>Minimum Qualifications</b>	Graduate or Diploma in Retail Management. P.G. Diploma in Marketing with at least 50% marks and 1 year teaching/work experience. Preference given to higher education with MBA (Retail Marketing)/PG Diploma in Retail Management.
<b>Minimum Competencies</b>	Effective communication skills (oral and written). Basic computing skills. Technical (e.g. in areas such as marketing, sales promotion, store maintenance, marketing and merchandising etc.)
<b>Salary (Fixed)</b>	Rs. 25000/- per month (consolidated).
<b>Age Limit</b>	18-37 years (as on 01-01-2022). Age relaxation to be provided as per Govt. rules.
<b>Duration of Engagement</b>	Upto 31-03-2023.

### Instructions to the candidates:

1. The interested candidates who fulfill the above eligibility criteria may apply for the posts in prescribed format of application along with photocopies of certificates/testimonials to **The Chairman, Selection Committee, KKSM HS School, Dhaleswar, Agartala -799004, West Tripura**. The last date of receipt of applications is on or before 4<sup>th</sup> June, 2022 (Saturday) between 11-30 am and 2 pm.

2. Duration of Engagement: Up to 31-03-2023 from the date of joining or till the continuation of the project whichever is earlier.
3. Selection Process: To be done by Written, Viva Test and Practical demonstration.
4. Venue for Test/Exam: KKSM HS School, AA Road, Dhaleswar, Agartala.
5. Date of Written Test: 12<sup>th</sup> June, 2022 (For those candidates who qualify after test checking of all supporting certificates/testimonials).
6. Date of Viva & Practical Test: 21-06-2022 for candidates qualifying (in written test) in IT-ITes and 22-06-2022 for candidates qualifying (in written test) in Retail.
7. Weightage: Total: 100 marks (20 marks for qualification and competencies, 50 marks for mcq pattern written examination, 30 marks for Viva test and Practical demonstration.
8. Cumulative assessment process will be followed for selection of candidates.
9. No TA/DA will be paid for attending the selection process.
10. The candidate has to produce original certificate/testimonials at the time joining for verification.
11. Age relaxation will be as per Govt. rules.
12. The above posts are purely on contractual basis and it will not confer on him/her claim for regular employment in this institution.
13. Candidates already in job should produce "Relieving Certificate" at the time of joining.
14. The selected candidates may be required to join immediately.
15. Candidates should also produce along with their written and/or published work, if any (including multimedia, graphics, animation audio/videos advertisement/promos, books, journals etc.) at the time of Viva test.
16. The institute reserves right to modify/cancel the posts as per requirements.
17. Canvassing in any form and/or bringing any political influence or otherwise will be treated as a disqualification for the post.
18. Leave on medical ground will be allowed for 10 days during the whole duration (up to 31-03-2023).
19. Corrigendum if any will be available on the school Notice Board and websites only.
20. All communication regarding the recruitment will be through electronically and for more details visit the school Notice Board or [www.schooleducational.tripura.gov.in](http://www.schooleducational.tripura.gov.in)

  
29/05/22

**Chairman**  
**Selection Committee**



9. Date of Birth

10. Age as on date : 01-01-2022

D	D	M	M	Y	Y	Y	Y

Y	Y	M	M	D	D

11. Educational / Professional Qualifications (Starting from Class X onwards)

Examination Passed	Discipline/ Specialization/Subject	Board/University	Year of Passing	Duration of Course	% of marks	Division

12. Experience

Experience gained in any institution

Name and address of Employer	Designation	Scale of pay/salary per annum	Length of service		Total experience in months	Nature of work, in brief
			From	To		

**13. Any other information**

**14. Declaration to be signed by the Candidate**

I hereby certify and declare that (i) I am an Indian National, (ii) I have read the provision given in the advertisement, (iii) All statement made and information given by me in this application are true, complete and correcet to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect at any stage action can be taken against me and my condidature/ engagement shall automatically stand cancelled / terminated, (iv) I further declare that I fulfill all the conditions of eligibility regarding age, educational, professional qualification, etc.

**(Signature of the Applicant)**

Place: .....

Date:.....