



GOVERNMENT OF TRIPURA
DIRECTORATE OF SECONDARY EDUCATION
Email ID: tresp.education@gmail.com, Phone No: 0381-232-3835

NOTIFICATION

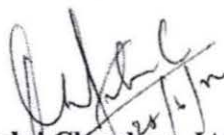
No.F.16 (152-9)-SE/STAT/2022

Dated, 28th June, 2022.

Applications are invited from candidates for engagement of consultant for the following positions on temporary contract basis for the period of 12(twelve) months in Directorate of Secondary Education (School Education Department), Govt. of Tripura in connection with Externally aided Project to be funded by World Bank namely “ Tripura Rural Economic Growth and Service Delivery Project (TRESP)”.

Item No	Name of Position	Number of Post
1	Senior Education Specialist(Lead)	01
2	Specialist on Foundational Learning	01
3	Specialist on Vocational Education	01
4	Specialist of Teacher Training	01

2. Application should be submitted in a single PDF file through email only and no other means. The Email-ID for submission of application is tresp.education@gmail.com .The subject of the mail should be written as “Application for consultant”.
3. Last date of submission of application is 19th July , 2022. Application received after due date will not be entertained.
4. The common application form may be downloaded from the website of School Education Department, Govt. of Tripura.
5. The details including Job descriptions and terms and conditions may be seen and downloaded from the website <https://schooleducation.tripura.gov.in>.


(Chandni Chandran, IAS)
Director,
Secondary Education
Govt. of Tripura



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No.F.16 (152-9)-SE/STAT/2022

Dated, 28th June, 2022.

Engagement of Consultants for the Externally aided Project to be funded by World Bank namely “ Tripura Rural Economic Growth and Service Delivery Project (TRESP)” in School Education Department, Govt. of Tripura

Directorate of Secondary Education, Govt. of Tripura seeks to engage following consultants on purely temporary and on contractual basis for a period of 12(twelve) months in connection with Externally aided Project to be funded by World Bank namely “ Tripura Rural Economic Growth and Service Delivery Project (TRESP)”.

Item No.	Name of Position	Number of Post
1	Senior Education Specialist(Lead)	01
2	Specialist on Foundational Learning	01
3	Specialist on Vocational Education	01
4	Specialist of Teacher Training	01

- The engagement will be made in the Directorate of Secondary Education (School Education Department), Govt. of Tripura.
- The selected candidate would be appointed on purely contract basis for a term mentioned above and may be extended on performance and requirement.
- The selected candidate should come under an agreement as per the norms with the Directorate of Secondary Education (School Education Department), Govt. of Tripura.
- Candidates can apply for multiple positions, if he/she fulfills the criteria. For each position, application has to be submitted separately.
- The Department reserves the right to schedule same or different dates for conducting selection process for the advertised positions. Candidates shortlisted for multiple positions will have to select the best suitable option and accordingly participate in the selection process.
- Positions for which application have been called may not be engaged. Consultants will be engaged as per need and duration of engagement may also be changed as per requirement.
- It is the responsibility of the candidates to confirm his/her eligibility criteria against the Job description. The Department has the irrefutable right to revoke lien to employment at any stage of the recruitment process, including, post joining.
- Selection process for any of above position/posts may get delayed, prepone, postpone or cancelled at any stage without assigning any reason.
- Application should be submitted in a single PDF file through email only and no other means. The Email-ID for submission of application is tresp.education@gmail.com .The subject of the mail should be written as “Application for consultant”.
- Last date of submission of application is 19th July, 2022. Application received after due date will not be entertained.

2. Eligibility Criteria, Job Responsibilities & Remuneration:

- Detail Term of References are given at **Annexure-A.**
- The last date of submitting application will be the cutoff date for calculating minimum length of relevant experience for respective positions.

3. Period of Contract:

- The consultant will be engaged on purely temporary and on contractual basis for a period of 12(twelve) months and may be extended on performance and requirement.
- All applicants must take this into consideration that the contract may be of shorter period. Those applying must agree to that condition.

4. Remuneration of the consultant:

- The monthly remuneration of the consultant will be Rs.1.00 lakh to Rs.3.50 lakh (negotiable). Negotiated remuneration to be fixed will remain unchanged during the term of contract.
- There will be no annual increment/percentage increase during the initial contract period of 12 (twelve) months.
- The income tax or any other tax liable to be deducted as per the prevailing rules will be deducted at source and for this, Department will issue TDS certificate.
- No DA (Dearness Allowance) shall be allowed during the period of contract.

5. Age Criteria:

- A candidate should be less than 65 years of age on the last day date of application (Candidate should be in good physical condition and willing to travel extensively in different parts of the State).

6. Leave Criteria:

- 01 day Casual Leave per month, 01 day Extra Ordinary leave per month and 10 days Medical Leave will be applicable in 12 months subject to prior sanction of leave by the Competent Authority.
- Leave cannot be claimed as a matter of right.

7. Code of Conduct:

- The consultants shall follow the rules and regulations of the Directorate of Secondary Education (School Education Department), Govt. of Tripura.
- The Consultants shall not reveal to any person or organization, confidential information pertaining to the organization, its work and its policies.

8. Confidentiality of data and documents:

- The data collected/produced as well as deliverable produced for the Directorate of Secondary Education shall remain with this Directorate. No one shall utilize or publish or disclose or part with to third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment from the Directorate of Secondary Education, Govt. of Tripura without the expressed written consent of the Directorate. The consultants are bound to hand over the entire set of records of assignment to this Directorate before the expiry of the contract and before the final payment are released by this Directorate.

9. Conflict of interest:

- The consultants engaged shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Directorate of Secondary Education, Govt. of Tripura.

10. Evaluation & Selection of Candidates for the post mentioned above

- The candidates will be evaluated on the following parameters
 - a. Academic Qualification
 - b. Experience in relevant Field and position
 - c. Experience in World Bank Aided project/EAP
 - d. Skill
- Short listed candidates will be called for an interview before a committee to be constituted by Directorate of Secondary Education, Govt. of Tripura
- Final Selection of candidate will be made in consultation with World Bank team/consultant.
- No TA/DA will be provided to the applicant for attending the interview.

11. Special Conditions:

- The consultant will have to perform outdoor duties. Those who are not able to perform outdoor duties need not to apply.

12. Scheme Review:

- Directorate of Secondary Education (School Education Department), Govt. of Tripura reserves the right to review the guidelines/progress of project work at any time. The guidelines so reviewed will be placed in the public domain preferably through the website of School Education. However, the decision of Directorate of Secondary Education, Govt. of Tripura shall be final in this regard.

13. Termination of Contract:

- The contract may be terminated by either of the party with prior intimation of 30 days.
- The aforesaid engagement is purely on temporary and contractual basis. The selected candidates will be governed by the provisions or the guidelines for engagement of consultants in Directorate of Secondary Education (School Education Department), Govt. of Tripura as amended from time to time.



(Chandni Chandran, IAS)
Director,

Directorate of Secondary Education
Govt. of Tripura

Terms of References

For

Selection of Consultants for preparation of feasibility report, providing technical support, REOI/RFB/RFP/DPR etc. as per Guidelines of World Bank for enriching Education in Aspirational Blocks of Tripura under Tripura Rural Economic Growth & Service Delivery Project (TRESP)

1. Background: -

Tripura is a developing state in Northeastern region of India with fast paced economic growth combined with strategic efforts in enriching social and economic infrastructure. To cater to the development needs, every year several works under various Departments are taken up from different centrally or state Government sponsored schemes. School Education sector in the State has seen a rapid transformation in past 3 years with the position of the State in Performance Grading Index improving from Grade V in 2018 to Grade I in 2021.

With an enrollment of 99% in Primary level, School Education constitutes a very important stage in lives of all citizens as they get their first exposure to the world of learning. Unfortunately, this also happens to be the terminal stage of learning for many students who enter the workforce after completing this stage. The prime objective of school Education Department is to provide holistic, value based, 21st Century ready education with focus on skills and competencies among students so that they can face the emerging challenges and contribute to nation building in future. The Department of School Education has 4 implementing arms – Directorate of Elementary Education, Directorate of Secondary Education, SCERT and Samagra Shiksha Abhiyan Rajya Mission, Tripura. There are 2193 J.B, 1121 S.B, 606 High and 422 Higher Secondary Schools under state government in different parts of the state to ensure 100% accessibility for all students to gradual stages of school education.

Educational achievement/outcomes in Tripura remains influenced by the community and class of the Students, out of which the starkest difference is between that of Tribal and Non tribal students. Without upliftment of educational status of ST students, the overall education in the State cannot be improved.

Difference in 10th Std. Tripura Board of Secondary Education result between ST students & State average has been illustrated in the Table below:-

Year of Publication of result	Pass % among ST Students	Overall pass % of the State
2018	41%	59.59 %
2019	45.84 %	64.60%
2020	54.91 %	69.49 %

The Government is committed to raise the living standards of all its citizens and ensuring inclusive growth for all. The State Government launched Aspirational Block Development Programme with an aim to ensure comprehensive transformation in the socio-economic status of the 12 most under developed block across the State. Most of the students in the Aspirational Block are from ST community. Major issues of these Aspirational Blocks are: -

- (i) Higher dropout rates than State average in Primary, Upper Primary, Secondary & Senior Secondary levels.
- (ii) Wider gaps in learning outcomes.
- (iii) Inadequate infrastructure.
- (iv) Lack of access to 21st Century Skills.
- (v) Lack of vocational Education and Career guidance .
- (vi) Language barriers constraining foundational learning.

Aspirational block-wise different types of schools managed by School Education & Tripura Tribal Autonomous Area Development Council located therein are as under:

District	Block	Junior Basic Schools	Senior Basic Schools	High Schools	Higher Secondary Schools	Total
Dhalai	Chawmanu	83	39	6	1	129
	Dumburnagar	63	29	8	3	103
	Ganganagar	36	8	0	1	45
	Raishyabari	26	11	3	2	42
South Tripura	Rupaichari	42	27	5	4	78
Gomoti	Ampinagar	42	28	10	2	82
	Karbook	36	27	9	4	76
	Shilacharri	16	8	4	2	30
Khowai	Mungiakami	37	12	5	2	56
	Tulashikhar	55	27	8	5	95
North Tripura	Damcherra	28	13	8	1	50
	Dasda	43	38	11	4	96
Total		507	267	77	31	882

There are 108 High/Higher Secondary Schools in the Aspirational Blocks and 774 number of Junior Basic and Senior Basic schools. Funds from World Bank will be used to uplift the educational status of students in the Aspirational Block areas through provisioning of various educational services, creation of soft and hard infrastructure, continuous comprehensive teacher training and strengthening of educational governance of the schools involving all stakeholders. The project design employs the concept of School Complexes as enshrined in National Education Policy 2020 for achieving this end. 31 nos. Higher Secondary schools will be prioritized as they account for more than 25% of overall enrolment in these blocks and the major portion of fund allotted for infrastructure will be used in these schools and if any fund remain available for further investment will be used for the construction of few JB & SB Schools as model schools.

Details of Hub and Spoke Schools

District	Block	Hub Schools	Spoke schools
Dhalai	Chawmanu	7	122
	Dumburnagar	11	92
	Ganganagar	1	44
	Raishyabari	5	37
South Tripura	Rupaichari	9	69
Gomoti	Ampinagar	12	70
	Karbook	13	63
	Shilacharri	6	24
Khowai	Mungiakami	7	49
	Tulashikhar	13	82
North Tripura	Damcherra	9	41
	Dasda	15	81
Total		108	774

2.Objectives :

The primary aim of the project is to transform the schools to such institutions where no effort is spared to ensure the overall development of students with strong governance system based on common goals and sharing of resources.

The Key objectives of the project are as follows:

- Foundational Learning Enhancement
- Capacity building of teachers at Elementary and Secondary level
- IT interventions in Schools
- Vocational Education and hand holding for career enhancement
- Accessible education for Children with Special Needs and ensuring socio-emotional wellbeing of all
- Provisioning of 21st Century skills
- Strengthening of School autonomy and Governance

- Rational deployment of teaching/non-teaching resources
- Strengthening of school infrastructure to support the components of the scheme

3. Scope of Services :

The consultants will report to the School Education department/ PMU and work under the guidance, direction and control of PMU/ School Education Department. The Scope of services to be targeted under enriching Education in Aspirational Blocks of Tripura with the core focus areas such as developing schools into a participative learning organization to improve quality education for building a value based society. They will also assess in every Hub schools of Aspirational Blocks, the scope of comprehensive infrastructure development to support the interventions planned the most effective manner.

3.1. Engagement of individual consultants:

The consultant(s) will visit Hub schools as well as the feeder schools (Spoke schools) which will be connected with Hub schools and plan the gradual implementation of the project in the said school complex.

The consultant(s) will prepare all documents required for expansion of Physical infrastructure to support the new components, framework for ICT, Strategy for community engagement for school governance, guide lines for teacher training, foundational learning, vocational education and its rigorous implementation, monitoring etc.

The Consultants will prepare DPR incorporating all the components of the project. DPR should be in sync with the objectives of the project.

3.1.1. The Consultant will

- Provide technical assistance /advice/recommendations on standards, tools, guidelines, policies, procedures that can contribute to the strengthening of program operations like Foundational Learning Enhancement, Capacity building of teachers at Elementary and Secondary level, IT interventions in Schools, Vocational Education and hand holding for career enhancement.
- Visit field projects as per program requirements; coordinate for internal/ External technical assistance required by the project or as requested by field staff.

- Lead project design processes offering research, technical writing, partnership development, and technical expertise in all aspects of the process;
- Devise comprehensive implementation and monitoring and evaluation plans for new programs.
- Data analytics
- Build and maintain relationships with external and internal partners to enhance their understanding about program standards and strategies; may manage relationships with external resource partners and other stakeholders;
- Conduct long range strategic plans of all project components, plus operational aspects of application execution within infrastructure.
- Offer technical support to help to identify and resolve implementation problems and bottlenecks, advance progress of various activities and components, based on a thorough understanding of the development objectives and design of the project. Specific focus on monitoring of budgets and implementation progress of major activities and components.
- Create a motivating and comfortable atmosphere which will ensure Psychological well being and strengthen the students' desire to attend school every day and thus, complete their academic cycle better.
- Give suggestions and action to be undertaken on importance and incorporation technology like smart classrooms, IT infrastructure and other relevant technologies.
- Preparation of DPR and other reports as per need of the Department / PMU.

3.1.2. Staffing: It is expected that the proposed experts will submit their CVs and Expression of Interest. A recruitment Committee will be formed for selection of proposed staff. Candidates shortlisted on the basis of their CVs will be called for a walk-in interview, that will include an on the spot task requiring them to write an essay or prepare a short presentation on the area(s) aligned to the advertised position against which they have applied. Final selection will be based on the interview.

Sl. No	Designation	Recommended Qualification	Recommended Experience (in years)	No.	Month(s)
1	Senior Education Specialist (Lead)	Post graduate degree in management or Public Policy.	Minimum 5 years of relevant experience in the areas of designing, implementing(project management), and monitoring and evaluation of state /system level school education projects which cover at least two of the three following aspects : a. Foundational learning b. Teacher professional development across levels of education and c. Vocational Education.	1	12
2.	Specialist on Foundational Learning	Post Graduate Degree in Education, Public Policy or Social Science.	Minimum 3 years of relevant experience in the areas of designing, implementing (project management), monitoring and evaluation of state/system level initiatives in foundational learning.	1	12
3.	Specialist on Vocational Education	Post Graduate Degree in Management, Economics or Commerce	Minimum 3 years of relevant experience in the areas of designing,	1	12

			implementing (project management), monitoring and evaluation of state/system level initiatives in school based vocational education.		
4.	Specialist of Teacher Training	Post graduation degree in Education, Public Policy or Social Science.	Minimum 3 years of relevant experience in the areas of designing, implementing (project management), monitoring and evaluation of state/system level initiatives in Teacher professional development.	1	12

3.1.3. Deliverable/Special Output from Consultants

Sl. No.	Deliverables	Timeline
1.	Hold at least 12 consultation workshops (one per Aspirational Block) with targeted stakeholders (Inspector of Schools of Aspirational Blocks, District Education Officers, Head of Institutions of Hub & Spoke Schools, SMC Members, Local Self Govt. institutions and other stake holders)	First month
2.	Technical note detailing interlinkages between service delivery, gaps in the relevant technical area and associated response in terms of project activities, plan for roll-out, and concurrent monitoring	Fifth month
3.	Detailed inputs/sections/chapters for project implementation plan/manual covering the	Tenth month

	background to the project, the needs analysis, the nature of activities being rolled out and their expected impact on student learning levels, and the implementation modalities for various activities.	
4.	Monthly Progress Report	10 th of every month

3.1.4. Quality Assurance Plan (QAP)

- i. The Consultant(s) should have detailed quality assurance plans/procedures for different field studies, desk based research, design and documentation activities. The detailed Draft QAP Document must be discussed and finalized with the concerned authority or his/her authorized representative officers immediately upon the award of the Contract and submitted as part of the inception report. It is imperative that the QAP is approved by the authority or his/her authorized representative before the Consultant start the field work.

APPLICATION FORMAT

To
The Director,
Directorate of Secondary Education,
Shiksha Bhavan, Office Lane,
Agartala, Tripura West,
P.O. Agartala, PIN-799001.

Affix a Passport
size latest colour
photograph hand
sign on it
(Do not staple)

Sub: Prayer for the post of _____ (Item No: _____)

1. Name of the candidate: SRI/SMT _____
(in Block Letters)
2. Father's/Husband's Name: Sri/Late _____
3. Permanent address : Vill _____ P.O _____
Sub-Div. _____ Dist. _____
Pin. _____
4. Present Address : Vill _____ P.O _____
Sub-Div. _____ Dist. _____
Pin. _____
5. Social Category : ST/SC/ UR
6. Contact no (mandatory) : _____
7. Email-ID (mandatory) : _____
8. Date of birth : DD _____ / MM _____ / YYYY _____
9. Age as on 01/01/2022 : _____ Years _____ Month _____ Days
10. Educational Qualification:

Sl No	Name of the examination (HS onwards)	Board/University	Year of passing	Grade/Marks obtained		CGPA to % Conversion factor (copy of the conversion factor to be enclosed)
				CGPA	Percentage	
i						
ii						
iii						
iv						
v						

11. Previous experience relevant to the Post applied for: (Certificate/Certificates to be enclosed)

Sl No	Capacity/ Designation	Experience period (From DD-MM-YYYY to DD-MM-YYYY)	Experience Duration (YY-MM-DD)	Name of the Company/ Organization/Dept.
i.				
ii.				
iii.				
IV				
V				

12. Details of Present/Last Position held:

Present/Last Position held	Name of the Present/Last Company/ Organization/Dept.	Present/ Last Monthly Salary drawn

13. Monthly Salary expected by the candidate:.....

NOTE: Complete Curriculum Vitae (CV) and a writing sample on relevant subject domain (of not less than 1500 words) to be submitted along with the application otherwise the application will not be considered.

DECLARATION BY THE CANDIDATE

I do hereby declare that all the information furnished above is true to the best of my knowledge. If any information furnished above found incorrect/false, my candidature may be disqualified by the Directorate of Secondary Education (Education School Department), Govt. of Tripura.

Place:

Full Signature of the candidate

Date: _____ / _____ /2022

N.B:- Supporting documents (Self attested copies) in respect of Sl. No. 3, 5, 8, 9, 10, 11 & 12 are required to be submitted along with complete Curriculum Vitae (CV) or resume.