

**Detailed Tender document for  
Confidential Printing and Supply of  
Question Papers  
For Half Yearly & Annual Examination  
of classes III to VIII in all the  
Government & Aided Schools of Tripura  
for the Academic Session 2022-23 .**

**Directorate of Elementary Education  
Shiksha Bhavan-3<sup>rd</sup> Floor, Office Lane,  
Agartala , Tripura.**

## INVITATION OF TENDER

Bids are invited on two bid system from reputed Printing Agency for Printing and supply of Question Papers to the Centralized Examination Unit (CEU) under Directorate of Elementary Education Tripura for the Academic Session 2022-23. It may be extended through mutual consent.

Tender documents may be downloaded from website of Directorate of Elementary Education, Tripura Website <https://elementaryeducation.tripura.gov.in> and also obtain from Room No. 9 of the Directorate of Elementary Education, Shiksha Bhavan, 3rd Floor, Office Lane, Agartala.

### **1. Description of Work**

Printing of Question Papers of **Half Yearly & Annual Examinations** tentatively to be held in the September- October, 2022, February 2023 for the Academic session 2022-23, in different subjects of class III to VIII for 3,35,000 nos. students of Government & Aided Schools including GAI & SPQEM Madrassas. Supply of Printed Question Papers for **Half Yearly & Annual Examination** including Bacchar Bachao Examination to be made at Centralized Question Unit of Elementary at IASE, Kunjaban, Agartala as per schedule to be given in the work order separately for both the examination.

### **2. SCHEDULE OF TENDER**

(i)	Release of Tender	15 <sup>th</sup> July, 2022
(ii)	Closing of Tender	6 <sup>th</sup> August, 2022 (at 5.30 PM)
(iii)	Time of submission of Tender	Within 10.00 AM to 5.30 PM of the every working day after the release of Tender and prior to the scheduled hour of closing
(iv)	Opening of Technical Bids	8 <sup>th</sup> August, 2022 (11.00 AM)
(v)	Opening of Financial Bids	8 <sup>th</sup> August, 2022 (04.00 PM)
(vi)	Estimated Work Value	Rs. 70,00,000/- (Seventy Lakhs only)

- Tender to be dropped in the Tender Box to be placed in room no. 9 of the Directorate of Elementary Education, Shiksha Bhavan, 3<sup>rd</sup> Floor, Office Lane, Agartala where the Technical & Financial Bid will also be opened.
- Evaluation of the Technical documents/Bids for all bidder and Evaluation of the Financial Bids for technically responsive bidders will be made in presence of the Tender Scrutiny committee members and duly authorized Government Servant only.
- Soon after opening of the box, before taking up the Evaluation/scrutiny of Technical Documents/Bids, the Tender Scrutiny committee members will assign

code on bigger envelopes submitted by each of the participating bidders in sequential manner.

- The interested bidders after production of identify with respect to bidding firm may obtain the code from the responsible officer of this Directorate who will apprise the code of the concerned firm to him / her only, maintaining confidentiality .
- After the opening of bids, information relating to the examination, clarification, evaluation and comparison of bids, and recommendations concerning the award of the purchase order shall not be disclosed to the tenderers or other persons not officially concerned with such process.

Any effort by the tenderer to influence the purchaser in the process of examination, clarification, evaluation and comparison of bids, and in the decision concerning the contract, may lead into rejection of his bid.

- For the information of the bidders & Public domain, after the completion of scrutiny process , the final outcomes will be displayed in notice board as per below stated proforma:

Sl	Assigned Code of the bidding firm	Whether Technically Responsive ( Yes / NO)	If Technically Responsive then Quoted rate	Remarks

### 3. SUBMISSION OF BIDS

The interested bidders shall submit the technical bid and the financial bid in two separate sealed envelopes with “Technical Bid” and “Financial Bid” written on top of the envelopes and both these sealed envelopes are to be put in a bigger envelop which should also be sealed and duly super scribed “Confidential – Bids for Printing & Supply of Question Papers in **Half Yearly & Annual Examination** for Class III to VIII in 2022-23” in the Tender Box to be placed in room no. 9 of the Directorate of Elementary Education, Shiksha Bhavan, 3<sup>rd</sup> Floor, Office Lane, Agartala.

**If the Financial Bid of any bidder is found in sealed envelope of Technical Bid, the bid will be rejected.** Financial bids of only those bidders, who are found responsive in technical evaluation, will be considered for financial evaluation. No bids shall be accepted after the specified date and time for receipt of bids. The financial bids will be opened and evaluated after verification of technical bids.



Director ,

Elementary Education, Tripura