

**MOST URGENT**

No.F.9 (3-17)-SE/Budget/19  
Government of Tripura  
Directorate of Secondary Education  
(Budget Section)

Dated, Agartala, the, 10 / 07 / 2025.

To  
The District Education Officer,  
West/ Sepahijala/ Khowai/ Dhalai/  
Unakoti/ North/ Gomati & South.

Subject:-Requisition of Utensils for Hostels priority wise under Secondary Education Department.

Sir,


In reference to the subject cited above, I am directed to request you submit the requirement **(both hard & soft copy)** for Utensils for Hostels priority wise under Secondary Education Department in the appended format enclosed herewith by 28th July 2025 without fail.

This is for favour of kind information and necessary action from your end.

This may be treated as **Most urgent.**

Yours faithfully,

**Enclo:- as stated**

  
Deputy Director  
Directorate of Secondary Education,  
Tripura.

**ANNEXURE-A**

Requirement of Utensils for Hostels priority wise under Secondary Education Department.

Sl. No.	Name of School	Name of Hostel	Self DDO / Under Inspector of School	DDO Code	Name of Block / M.C. / N.P.	Type of Area ( Gen. / TSP / SCP / TTADC)	No. of Student	Fund required	Name & number of Assembly Constituency	Remarks
1	2	3	4	5	6	7	8	9	10	11

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