

GOVERNMENT OF TRIPURA  
DIRECTORATE OF SECONDARY EDUCATION  
EDUCATION (SCHOOL) DEPARTMENT  
(GRANT-IN-AID SECTION)

No.F.15 (10-85)-SE/GIA/2017 /477

Dated, Agartala, the 2/7/ 2019.

To  
The Sec./HM/H.O & DDO,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

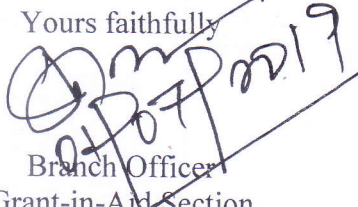
Sub:- Submission of monthly expenditure report.

Sir,

With reference to the above subject I am to request you to submit the monthly expenditure report (Salary & Non-Salary) as per enclosed format (Annexure-A) to the Grant-in-Aid section of this Directorate for onwards transmission to the Budget Section (SE) within the 7<sup>th</sup> of every month without fail.

This may be treated as most urgent.

Encl:- Annexure-A

Yours faithfully  
  
Branch Officer  
Grant-in-Aid Section  
Directorate of Secondary Education

Treasury/ Sub-Treasury wise statement of expenditure report on salary and non-salary for the month \_\_\_\_\_  
Payable in \_\_\_\_\_ during the year 2019-20 against demand no-40 (Revenue Account).

### 1. Salary of employees on Regular Scale.

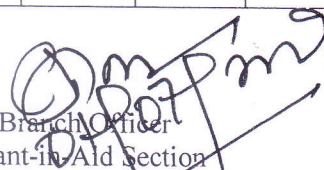
Sl. No.	Name of Treasury/ Sub-Treasury	Head of Account	Salary during the month	Total up to previous month	Progressive	Category wise number of employee				Total No. of staff
						Gr.A	Gr.B	Gr.C	Gr.D	
		2202-01-102 41-64-31(Pry)								
		2202-02-110 41-64-31(Sec)								
		2202-02-199 41-64-31(TBSE)								
		2202-05-103 41-64-31(Tools)								

### 2. Salary of employees on fixed pay.

Sl. No.	Name of Treasury/ Sub-Treasury	Head of Account	Salary during the month	Total up to previous month	Progressive	Category wise number of employee				Total No. of staff
						Gr.A	Gr.B	Gr.C	Gr.D	
		2202-01-102 41-64-31(Pry)								
		2202-02-110 41-64-31(Sec)								
		2202-02-199 41-64-31(TBSE)								
		2202-05-103 41-64-31(Tools)								

### 3. Salary of employees on DRW/PTW/Others.

Sl. No.	Name of Treasury/ Sub-Treasury	Head of Account	Salary during the month	Total up to previous month	Progressive	Category wise number of employee			Total No. of staff
						DRW	PTW	Others	
		2202-01-102 41-64-31(Pry)							
		2202-02-110 41-64-31(Sec)							
		2202-02-199 41-64-31(TBSE)							
		2202-05-103 41-64-31(Tools)							

  
 Branch Officer  
 Grant-in-Aid Section  
 Directorate of Secondary Education  
 Tripura.

Abbreviation:-

DRW-( Daily Rated Workers), CTW- (Contingent Workers), PTW- (Part time Workers) and  
MRW- (Monthly Rated Workers)