

Government of Tripura  
Directorate of Secondary Education  
Estt.(NG) Section

Dated Agartala the 15-03-2024

**M E M O**

**Subject:-Transfer of Post-Graduate Teacher**

In public interest, following 02 (two) nos. Post-Graduate Teacher are hereby transferred from their existing places of posting to the school as noted against each in Col. No.3 as Graduate Teacher/Assistant Teacher with their existing pay and scale of pay plus other admissible allowances per month until further order. They should report for their duty at the place of transfer and submit joining report to the Head of Office as noted against each in Col.No.4. **The H/M / Teacher- in-Charge of respective School will release the concerned teacher immediately.**

Sl. No.	Name of the employee, designation and present place of posting	Transferred to	To whom to report
1	2	3	4
1.	Dipika Das, PGT(History) Ishanpur H.S. School, Mohanpur, West Tripura	Ramnagar H.S. School, Sadar, West Tripura	Head of Office & DOO, Ramnagar H.S. School, Sadar, West Tripura
2.	Mithu Das Ghosh, PGT(History) Gandhigram H.S School, Mohanpur, West Tripura	Ishanpur H.S. School, Mohanpur, West Tripura PGT	Head of Office & DOO, Ishanpur H.S. School, Mohanpur, West Tripura PGT

Their pay and allowances etc. will be drawn against the Head of Account under which their pay and allowances etc. are usually drawn.

The Head of Office & DDO of the schools as mentioned in Col.No.2 is requested to send the L.P.C./Service Book/Personal file etc. of the employee concerned to the Head of Office & D.D.O. as noted in Col. No.4 against each in due course.

The Head of Office & DDO as mentioned in Col.No.4 against each are requested to update the joining report of the concerned teacher as mentioned in Col.No.2 against each at the departmental portal i.e. <https://tripuraschools.com/> after receiving the joining report of the concerned teacher as mentioned in Col.No.2 against each.

**Signed by Nripendra**  
**Chandra Sharma**  
**Date: 15-03-2024 21:00:58**  
**Reason: Approved**  
Director of Secondary Education,  
Tripura

Copy to:-

1. The District Education Officer, \_\_\_\_\_ for information.
2. The Head of Office & D.D.O. \_\_\_\_\_ for Information and necessary action.
3. The Branch Officer, I.T Cell, Directorate of Secondary Education, Tripura for information and necessary action for uploading the same in the Departmental Website.
4. Incumbent concerned Sl. No. \_\_\_\_\_ (through the Head of Office).
5. Guard file (in section).